

To begin the certification process, visit our website addictionprofessionalsofsouthcarolina.org. Once there, select "Certification" and then "Get Certified".

Mission Statement

The purpose of the Addictions Professionals of South Carolina (APSC) shall be to establish a statewide association of addiction counselors and other persons interested in addiction counseling; to be expressly concerned with the welfare of persons who are chemically dependent or who are

Once on the "Get Certified" page, select "Get Certified Online Here!", which will bring you to the page to select "New Application."

[Home](#) | [History](#) | [Requirements](#) | [Domains](#) | [Glossary](#)

[Get Certified Online Here!](#) | [Login to Submit Certification Materials and Re-Certify Here](#)

If You're already In-Process or Certified you Already have an Account:

Your username is your email. Your Password is Certemy2019!

If you're having issues logging in or don't know what your email is, feel free to contact Technical Support at 803-540-7502 and email us at certification@scaadac.org

[Questions? Consult our FAQ](#)

[Download a Physical Copy of the Certification Manual Here](#)

See The Main Tabs Above for Requirements and Basic Rundown.

Check Below For Guidelines and Additional Resources:

Select "New Application". This will bring you to a page where you can select which credential you will be applying for.

New Application | Login & Recertify | Upgrade | Peer Review
Specialists Certification

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If you're having issues logging in or don't know what your email is, feel free to contact Technical Support at 803-540-7502 and email us at certification@scaadac.org

Select your application. (ADC application used in this example). This will bring you to our certification website: scaadac.certemy.com, where you will begin creating your account.

New Applications

Alcohol & Drug Counselor | Advanced Alcohol & Drug Counselor

If you do not already have a Certemy account, select "No I would like to create a new account in Certemy."

Do you have an account

YES

I have an account and
would like to sign in

NO

I would like to create a
new account in Certemy

Once here, fill in your information and create a password. A verification email will then be sent to the email address provided.

Complete Registration

First Name:

Last Name:

Email:

Password:


Confirm Password:

CREATE ACCOUNT

Complete Registration



SCAADAC <support@scaadac.certemy.email>
To mary@scaadac.org

 If there are problems with how this message is displayed, click here to view it in a web browser.

Select "Complete Registration, which will take you back to scaadac.certemy.com



Welcome to Certemy

Please click the button below to complete registration:

COMPLETE REGISTRATION

Thanks.

The SCAADAC Team

Select "Addiction" for industry. Selecting a "specialty" is optional. Once this is completed, check the box for "I accept Terms and Conditions", and click "Continue". This will bring you to your Certemy account.

Please provide some additional information for your Professional profile

First Name: Test

Last Name: Test

Email: mary@scaadac.org

Industry: Addiction ▼

Specialty (optional): Please select ▼

☒ I accept [Terms & Conditions](#)

CONTINUE



My Credentials

Digital Wallet

Transcripts

User Guide



Test Test
Professional at SCAADAC



My Credentials

🔍 Type to search



ADC- In Process [Phase: ADC In Process Initial Application]

SCAADAC

10 steps ○ ○ ○ ○ ○ ○ ○ ● ● ○

Acronym: ADC- IP

Each step will turn solid green when completed, and will turn green with a check mark, when it has been verified and approved by SCA...

[Show more](#)

Pending verification

Once you have accessed your account, you will come to this page where you can view your application process. From here you can select the steps from the application and complete them.



ADC- In Process [Phase: ADC In Process Initial Application]

SCAADAC

Pending verification

Acronym: ADC- IP

Please complete all step required to satisfy the ADC credential.Reference Manual found here

[Show more](#)

10 steps



1. Application Form

Dynamic form

Incomplete

Due: 05/25/2024



2. Formal Education

Dynamic form

Incomplete

Due: 05/25/2024

List education received to date. Please note that an official transcript must support all college work. Applicants must contact their...



3. Degree Requirement

Evidence file

Incomplete

Due: 05/25/2024

A Bachelor's Degree or higher in a human services field from a regionally accredited institution is required.



Transcripts

Evidence file

Incomplete

Due: 05/25/2024

Upload Scanned Copy of Official Transcripts from Accredited School.

My Credentials

ADC- In Process
Application]

SCAADAC

10 steps 

Acronym: ADC- IP

Each step will turn solid
a check mark, when it[Show more](#)

Pending verification



3. Degree Requirement

 Incomplete  Evidence file  05/25/2024

A Bachelor's Degree or higher in a human services field from a regionally accredited institution is required.

Evidence requirements

Please upload copy of
diploma

CLOSE

CONTINUE

Once you've selected a step, follow the prompts to upload the appropriate document from your computer.



3. Degree Requirement

Evidence file

Incomplete

Due: 05/25/2024

A Bachelor's Degree or higher in a human services field from a regionally accredited institution is required.



Transcripts

Evidence file

Incomplete

Due: 05/25/2024

Upload Scanned Copy of Official Transcripts from Accredited School. Transcripts WILL be rejected if not from Accredited School or provid...

4. Assurance and Release Information



My Credentials

ADC- In Process
Application]

SCAADAC

10 steps ○ ○ ○ ○ ○

Acronym: ADC- IP

Each step will turn solid
a check mark, when it[Show more](#)

Pending verification



3. Degree Requirement



Incomplete



Evidence file



05/25/2024

A Bachelor's Degree or higher in a human services field from a regionally accredited institution is required.

Evidence requirements

Please upload copy of
diploma

Upload document(s)

blank passing doc.docx

12.8 KB

[Delete](#)Drop files to attach, or [Browse](#)[CLOSE](#)[UPLOAD](#)

After selecting the correct document from your computer, click "Upload". This document will now be uploaded to your application, and will be available for viewing and verification by APSC.

A Bachelor's Degree or higher in a human services field from a regionally accredited institution is required.



Transcripts

Evidence file

Incomplete

Due: 05/25/2024

Upload Scanned Copy of Official Transcripts from Accredited School. Transcripts WILL be rejected if not from Accredited School or provid...

4. Assurance and Release Information

My Credentials



ADC- In Process [Phase: ADC In Process Initial Application]

SCAADAC

10 steps

Acronym: ADC- IP

Each step will turn solid green when completed, and will turn green with a check mark, when it has been verified and approved by SCA...

[Show more](#)

Pending verification

As each step is completed, the circle will be colored green.

Acronym: ADC- IP

Please complete all step required to satisfy the ADC credential. Reference Manual found here

[Show more](#)

Uploaded document(s):

blank passing doc.docx 12.8 KB

10 steps



1. Application Form

Dynamic form

Incomplete

Due: 05/25/2024



2. Formal Education

Dynamic form

Incomplete

Due: 05/25/2024

List education received to date. Please note that an official transcript must support all college work. Applicants must contact their...



3. Degree Requirement

Evidence file

Pending verification 

Due: 05/25/2024

A Bachelor's Degree or higher in a human services field from a regionally accredited institution is required.



Transcripts

Evidence file

Incomplete

Due: 05/25/2024

Upload Scanned Copy of Official Transcripts from Accredited School.

My Credentials

Q Type to search



ADC- In Process [Phase: ADC In Process Initial Application]

SCAADAC

10 steps

Acronym: ADC- IP

Expiration date: 05/25/2024

Each step will turn solid green when completed, and will turn green with a check mark, when it has been verified and approved by SCA...

[Show more](#)

Completed



ADC with Bachelor's Degree [Phase: ADC Initial Application]

SCAADAC

17 steps

Acronym: ADC

Each step will turn solid green when completed, and will turn green with a check mark, when it has been verified and approved by SCA...

[Show more](#)

ACCEPT

REJECT



ADC with Bachelor's Degree [Phase: ADC Initial Application]

SCAADAC

Acronym: ADC

17 steps



Application Form

Dynamic form

Incomplete

Due: 05/25/2024



Formal Education

Dynamic form

Incomplete

Due: 05/25/2024

List education received to date. Please note that an official transcript must support all college work. Applicants must contact their...



Degree Requirement

Evidence file

Incomplete

Due: 05/25/2024

A Bachelor's Degree or higher in a human services field from a regionally accredited institution is required.



Work Experience

Evidence file

Incomplete

Due: 05/25/2024

- **INSTRUCTIONS FOR APPLICANT:** Two years of full-time or 4,000 hours of experience in the Alcohol and Other Drug...

ACCEPT

REJECT

Once you have completed all of the steps of the "In-Process" application, and your documents have been verified by APSC, the full application will be added to your account. This application is specific to the certification you are applying for, and degree held. Click "accept", and complete this application in the same was as the "In-Process." Once this application is completed, your files will be sent to the board for review. Once approved, your new certification will be available to print from your Digital Wallet.



Digital Wallet



UPLOAD FILE

🔍 Type to search

! Any file uploaded on system will be available to your Board



blank passing doc.docx 12.8 KB

Credential (Step): ADC- In Process (3. Degree Requirement)

Phase Title: ADC In Process Initial Application

Added: 05/25/2021 02:23 PM

Every document you upload throughout the application process will be kept in your digital wallet. Once you have completed the application process, your certificate will be available here in your Digital Wallet to print out.